



CITY OF ROANOKE
OFFICE OF THE CITY MANAGER

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September 21, 2009

The Honorable Mayor and Members
of City Council
Roanoke, Virginia

Subject: Request for closed meeting

Dear Mayor Bowers and Council Members:

This is to request that City Council convene a closed meeting for the discussion of the award of a public contract involving the expenditure of public funds, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to § Sec. 2.2-3711.A.29, of the Code of Virginia (1950), as amended.

Respectfully submitted,

A handwritten signature in cursive script, reading "Darlene L. Burdham".

Darlene L. Burdham
City Manager

DLB/lsc

c: William M. Hackworth, City Attorney
Ann Shawver, Director of Finance
Stephanie M. Moon, City Clerk